

SouthSide Elementary Charter School

Board of Directors Meeting

Minutes – August 29, 2016

1. Called to Order – by Eileen Hayes at 5:00

2. Roll Call –

Present: Eileen Hayes, Dan Corley, Cesarina Zabala, Madeline Burke, Myra Soto, and Amy Tellier.

Absent: Al Speaks, Carmen Rodriguez, Antoinette Gomes, Lela Morgan, Ava Vanech

3. Public comment – None

4. Approval of Minutes –

Dan Corley made a motion to approve the minutes from June 13, 2016 meeting – all in favor

5. Approval of Family Engagement Contract

Wendy Randle presented a draft of the new Family Engagement contract

- a) Suggested Revisions: Under student engagement section – add language consistent with SHARK acronym. Under staff engagement section – replace attendance language with language about effective communication with families and add language about event participation

6. Budget Review –

At the close of last school year, there was unanticipated spending under Line 29 instructional materials and Line 48 for transportation (bus)

The budget is on track for this fiscal year

- a) Many staff opted out of benefits
- b) Medicaid reimbursement for special services should begin this month
- c) Line for Rent is just under 90,000 – one staff member's salary is built into this line item – Southside pays a portion of this salary based on the number of students served
- d) Southside is now a full Title 1 school – these funds will cover a portion of staff salaries for Title 1 services

7. Approval of New Hires –

Dan Corley made a motion to approve the new hires list presented with the Principal's Report – all in favor

8. Needs Assessment for Board Member Training

- a) Charter Schools are required to provide six hours of training for Board Members
- b) 30-45 minutes of each meeting can be dedicated to training
- c) Discussion of potential topics included:
 - a. Fiduciary Responsibilities
 - b. Review of Bylaws
 - c. Conflict of Interest
 - d. Student Data/Assessment Training
 - e. Committee Structure/Functioning

9. Board Member Recruitment

- a) Still a need for active recruitment of board members, especially members of the business community

10. Director's Report

Wendy Randle presented the Directors Report

11. Adjourn –

Eileen made motion to adjourn at 6:11pm – all in favor